



Final Formal Study Plan (FFSP)

Submitted the LAST TERM of program – presents coursework to Registrar to be used in evaluating degree.
ONLY to be submitted by students who **do not** have a **Degree Progress Report (DPR)** see footnote* **Accuracy will avoid cancellation.**

Name (first & last) _____ Master's Program _____

Cal Poly Empl ID (9-digit) _____ Specialization (if applicable) _____

Cal Poly Email _____@calpoly.edu Are you a Blended student? Yes No

Expected Graduation _____ Culminating Experience Project Exam Thesis

Please acknowledge the following policies with your initial: Requirements/Policies:

www.catalog.calpoly.edu

Graduate Students are required to maintain continuous enrollment from the time of first enrollment until the completion of their degree requirements to be permitted to graduate.	Continuous Enrollment	
Graduate Students must complete all degree requirements within 7 years of first matriculation into the Master's program.	7-Year Policy	
Graduate Students must maintain an overall GPA of 3.0 and no courses with a D+ or lower can be listed on the Final Formal Study Plan (FFSP).	3.0 GPA	
For students who started prior to FALL 2023 , the Graduation Writing Requirement (GWR) must be successfully completed in order to advance to candidacy. Submit ONLY when the GWR has been completed AND is shown on your Poly Profile.	GWR Satisfied on Poly Profile	

Have you taken courses **BEFORE** being formally admitted into your Master's Program that you want to apply toward your degree? YES NO

List all courses taken **BEFORE** being formally admitted into your Master's Program, that you'd like to include in the Study Plan: Cal Poly courses taken while an undergraduate **not needed** for undergraduate degree; Cal Poly Extended Education ("S" Courses and Open University courses); Coursework from another institution; Credit by Exam, **BLENDED Students WILL NOT** list any classes in this section.

Course Prefix & Number Only	Number of Units	School/Institution	Grade	Grade Points

Subtotal

BLENDED Students Only – List Cal Poly courses that will be double counted for Bachelor's & Master's degrees

DO NOT list these courses elsewhere

Course Prefix & Number Only	Number of Units	Grade	Grade Points

Subtotal

Course Prefix & Number Only	Number of Units	Grade	Grade Points

Student

Name _____ Signature _____ Date _____

Advisor

Name _____ Signature _____ Date _____

Graduate Coordinator

Name _____ Signature _____ Date _____

College Dean

Name _____ Signature _____ Date _____

Dean of Graduate Education

Name _____ Signature _____ Date _____

Degree Progress Report (DPR)

Graduate Students in the following programs (with the exception of those pursuing the Blended* pathway) **who began their program with the 2022-2026 Cal Poly Catalog** (<https://catalog.calpoly.edu/>) **will have a DPR, available in their Student Center.** DPR Students **will not** submit a **Final Formal Study Plan**. If there is a change to the courses in the DPR, students will submit a **GRADUATE COURSE SUBSTITUTION FORM** (instead of a Final Formal Study Plan).

DPR Programs: Agricultural Education, Business Administration, Business Analytics, Curriculum & Instruction, Educational Leadership & Administration, English*, Fire Protection Engineering, Food Science*, Higher Education Counseling & Student Affairs, History, Industrial Engineering*, Packaging Value Chain, Psychology, Special Education, Taxation

All other Graduate Students, including those pursuing the Blended* pathway, will submit a Final Formal Study Plan.
