

Master's Culminating Experience

Due by the LAST DAY of the term of program completion – final document submitted to the Registrar *Accuracy will avoid cancellation.*

Name (first & last) _____ Master's Program _____

Cal Poly Empl ID (9-digit) _____ Specialization (if applicable) _____

Cal Poly Email _____@calpoly.edu **Are you a Blended student?** Yes No

Expected Graduation (on Poly Profile) _____ **Culminating Experience** Project Exam Thesis

Non Cal Poly Email _____ *Complete the corresponding section below*

Master's **PROJECT** Report Title: _____

Project Advisor/Committee Chair: _____

All Culminating work was completed on: _____ **Date:** _____

Master's **COMPREHENSIVE EXAM:**

I certify that the above-named student satisfactorily completed the comprehensive Master's examination. A record of the examination questions and responses are being maintained by the Graduate Coordinator for this program. Note that the Chancellor's Office requires that non-thesis oral presentations be recorded.

Exam Administrator: _____

All Culminating work was completed on: _____ **Date:** _____

Master's **THESIS** Title: _____

The final thesis has been reviewed and accepted by:

Committee Member _____ Committee Member _____

Committee Member _____ Advisor/Committee Chair _____

My thesis committee and I agree that the above-mentioned thesis be placed in the DigitalCommons@CalPoly repository with the following status (select one):

Option 1: Provide open access (worldwide distribution) to the electronic thesis. (Most fall within this category)

Option 2: Restrict access to the electronic thesis for a period of (select one): 1 year 3 years

Have you signed an NDA for your thesis? Yes No Reason: Patent Security Other

(If you have selected Option 2 and/or signed an NDA, you will select the level of restriction when uploading your thesis to Digital Commons.)

Student Agreement: I certify that, if appropriate, I have obtained a written permission statement from the owner(s) of each third-party copyrighted matter to be included in my thesis. I certify that the version I submitted is the same as that approved by my advisory committee. I grant California Polytechnic State University the non-exclusive license to archive and make accessible, under the conditions specified in this form, my thesis now or hereafter known. I retain all ownership rights to the copyright of this thesis.

Master's Thesis Templates and the Submission Process: <https://grad.calpoly.edu/masters-thesis/masters-thesis.html>

All Culminating work was completed on: _____ **Date:** _____

Confirm the following with your initial:

Requirements/Policies: www.catalog.calpoly.edu

<p>Does your MyCalPoly profile accurately reflect your expected term of completion? The evaluation of your degree will be delayed if your graduation term is not correct. To change the expected graduation term as shown on your MyCalPoly profile, you will submit a <u>Change of Degree Completion Term – Graduate</u> form on the Registrar’s website: https://registrar.calpoly.edu/registrar_forms</p>	<p>Correct Term of Completion on Poly Profile</p>	
<p>Have you been continuously enrolled, excluding summer term(s), since the beginning of your program? The evaluation of your degree will be delayed until this requirement is satisfied. (<i>While summer is not required for continuous enrollment, students must be enrolled the term in which they graduate.</i>) <u>Information</u> and the <u>Registration Form</u> for a CR/NC, 1-unit course (GS 597) to satisfy this requirement, as an alternative to regular enrollment, can be found on the Graduate Education website: https://grad.calpoly.edu/policies/continuous-enrollment.html Note: You will not be able to register beyond your expected graduation term shown on your MyCalPoly profile. See above for changing the expected graduation term.</p>	<p>Continuous Enrollment</p>	
<p>Have you reviewed your Poly Profile to confirm any Report in Progress (RP) or Incomplete (I) grades have been resolved? It is the student’s responsibility to confirm that all grade changes have been submitted. The evaluation of your degree will be delayed until the work in the course has been completed and the grade is changed by the instructor of record.</p>	<p>All Grades have been finalized</p>	

The Graduate Education Office will approve and provide your document to the Office of the Registrar for the evaluation of your degree when the above criteria has been satisfied and are reflected on your Poly Profile.

Graduate Education Office Use	Matriculation term: _____	7-year limit term: _____
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Student

Name _____ Signature _____ Date _____

Graduate Coordinator

Name _____ Signature _____ Date _____

Dean of Graduate Education

Name _____ Signature _____ Date _____