



Working Formal Study Plan & Advancement to Candidacy (WFSP)

Submitted the 1st term of program – establishes academic plan with the University- Accuracy will avoid cancellation.

Name (first & last)			Master's Program	m			
Cal Poly Empl ID (9-digit)			Specialization (if	applicable)			
Cal Poly Email	@ca	alpoly.edu	Are you a Blend	ed student? 🗆 🗋	Yes 🗆 No		
Anticipated Graduation			Culminating Expe	rience 🗆 Projec	t 🗆 Exam 🗆	Thesis	
Please acknowledge the f				rements/Policies: <u>v</u>	www.catalog.calp	oly.edu	
Graduate Students are require completion of their degree require				nrollment until the	Continuous Enrollment		
Graduate Students must comp program.	ate Students must complete all degree requirements within 7 years of first matriculation into the Master's im.						
Graduate Students must maint Final Formal Study Plan (FFSP).	Graduate Students must maintain an overall GPA of 3.0 and no courses with a D+ or lower can be listed on the 3.0 GPA						
•	For students who started prior to FALL 2023, the Graduation Writing Requirement (GWR) must be successfully completed to advance to candidacy. Submit ONLY when the GWR has been completed AND is shown on yourGWR Satisfied on Poly Profile						
Have you taken courses B	EFORE being formal	ly admitted	into your Master'	s Program that you	want to apply to	oward	
your degree?	-	, 10		0 /			
List all courses taken BEFORE taken while an undergraduate Coursework from another inst course brought in <i>and the loca</i> this form.	e <u>not needed</u> for undergr itution; Credit by Exam,	aduate degree BLENDED Stue	e; Cal Poly Extended Ed dents WILL NOT list an	lucation ("S" Courses ar y classes in this section <mark>.</mark>	nd Open University c DPR Students: Indi	ourses); <mark>cate the</mark>	
Course Prefix & Number Only/DPR Location	Number of Units	Scho	ool/Institution	Grade	Grade Po	oints	
Ex: AGED 520/R2478-10							
Subtotal							
BLENDED Students Only -	List Cal Poly courses th	nat will be do	ouble counted for Ba	chelor's & Master's (degrees		
	,				hese courses elsev	vhere	

Course Prefix & Number Only	Number of Units	Grade	Grade Points	Course Prefix & Number Only	Number of Units	Grade	Grade Points
Subtota							

Degree Progress Report (DPR)

Graduate Students in the following programs (with the exception of those pursuing the Blended* pathway) who began their program with the 2022-2026 Cal Poly Catalog (https://catalog.calpoly.edu/) will have a DPR, available in their Student Center. Students who have a DPR will only need to complete the FIRST section of this form (if they have courses to include that were taken BEFORE being formally admitted into the Master's Program). Other sections of this form are not required as this information is in the DPR. DPR Programs: Agricultural Education, Business Administration, Business Analytics, Curriculum & Instruction, Educational

Leadership & Administration, English*, Fire Protection Engineering, Food Science*, Higher Education Counseling & Student Affairs, History, Industrial Engineering*, Packaging Value Chain, Psychology, Special Education, Taxation

All other Graduate Students, including those pursuing the Blended* pathway, will complete all appropriate sections of this form.

400 - level planned courses while matriculated in the
Master's Program – list in anticipated order

500 - level planned courses while matriculated in the Master's Program – list in anticipated order

Course	Number	Grade	Grade		Course	Number	Grade	Grade
Prefix & Number Only	of Units		Points		Prefix & Number Only	of Units		Points
,					,			
Subtotal				I	Subtotal			

Subtotal

MASTER'S PROGRAM UNIT REQUIREMENT

TOTAL STUDY PLAN UNITS

The Master's program unit requirement MUST match the total study plan units. You may decrease units from a course to report the units required for your program. Contact your Graduate Coordinator with questions.

Student Name	Signature	Date
Advisor		
Name	Signature	Date
Graduate Coordinator		
Name	Signature	Date
College Dean		
Name	Signature	Date
Dean of Graduate Education		A
Name	Signature	Date
How to find the DPR Location		
Provide the numbers following the "R" (in par	entheses) at the location of the Co	urse or Area requirement. Example: R2478-10

> AGED 520

No Courses

NOT SATISFIED

AGED 520 - 3 Units Required (R2478-10)

How to Process Your Request

Have your Advisor or Graduate Coordinator RUN YOR DEGREE PROGRESS REPORT before completing this form to ensure the course will apply to the location you need. They will be able to assist you in completing the top half of the form.

The Office of the Registrar will notify you via email from <u>evaluations@calpoly.edu</u> of the decision regarding your petition.

Please allow at least 3 weeks to hear back about the status of your Petition. For information about processing times in your DPR, see <u>Evaluations Form and Transcript Timeline</u>.

09/2023